

University Hour Work Groups

Please note that the workgroups will often have overlapping items. The goal is to have the workgroups meet outside of the main committee meetings and use the main committee meetings to discuss, gather feedback and finalize decisions as needed.

1. **U Hour Coordination**—this group will focus on the main logistical items for U Hour.

Questions to ponder/answer (brainstorm from July 3 meeting):

- Which department/unit will “oversee” University Hour?
- What software platform will be used to track/assess University Hour?
- How will weekly announcements be coordinated?
- How will staff/faculty deal with eating lunch on days with U Hour?
- Can we use student interns (possibly from HRT) to help department?
- Should each department/unit identify 1 contact person as U Hour liaison?
- How will university-wide events that fall during U Hour impact program?
- Possible departments to consider (UU, University Scheduling (Mark Chan); CLASP; LEEP; IRADs)
- The identified department will need person power to coordinate.

2. **U Hour Assessment**—this group will focus on overall assessment of U Hour with an eye on the first three years to provide update to Academic Senate.

Questions to ponder/answer (brainstorm from July 3 meeting):

- Should activities be aligned to University ILOs and if so, what does that look like?
- How will we track attendance?
- Is there an ability to merge co-curricular activities with academic transcript (badges)?
- Do we need to create separate co-curricular transcript (Portfolium, BaySync, etc.)?
- How can we assess “downtime”/wellness for students who need a break from everything?
- Can we supplement assessment by looking at space usage during U Hour (library, RAW, dining, etc.)?
- Do we need to consider switch to Mon/Wed for spring semester?

3. **U Hour Programming**—this group will focus on the programming aspects of U Hour.

Questions to ponder/answer (brainstorm from July 3 meeting):

- Should we provide more structure by using “themes” for Tues/Thurs and/or by week? For example, Tuesdays (business); Thursdays (programs). By week—1st Thursday of month (student choice); 2nd Thursday (department/college choice); 3rd Thursday (?); 4th Thursday (diversity themed programming).
- Do we need to establish/designate meeting spaces to ensure availability?
- Should we produce a calendar (weekly/monthly/etc.)?

- Should we consider incorporating “passport”/gamification strategy to encourage participation? Offer incentive for attending variety of programs.
- For diversity weeks—can we incorporate food truck themes?
- Can programs be offered via streaming or recording for online community and/or for those who cannot attend? If so, what will that entail (YouTube channel?)
- How can we include Athletic events/engagement opportunities?
- How will we roll out these ideas to campus (Back to Bay, Convocation, al Fresco, etc.)

Workgroup Sign-up: Please place your name in the column that best meets your interest. If a column is full, please select your 2nd choice.

U Hour Coordination	U Hour Assessment	U Hour Programming
Martin Castillo	Katie Brown	Linda Dobb
Linda Beebe	Paul Carpenter	Mark Almeida
Mike Hedrick	Kenrick Ali	John Wenzler
Samantha Quiambao	Jen Luna	Sylvia Head
	Tiffany Patterson	Cesar Segura
	Diana Balgas	Samantha Quiambao
	Lindsay McCrea	Lindsay McCrea